



April 8, 2022

SPECIAL ORDER

No. 48

Series of 2022


**SUBJECT: AMENDMENT TO SPECIAL ORDER NO. 38 SERIES OF 2022
"DESIGNATING MR. EDWARD ALLEN A. CALAPATIA AS SPECIAL
DISBURSING OFFICER (SDO) TO HANDLE CASH ADVANCE"**

In the interest of the service and to defray the cost of the collared shirts, supplies/materials, and other expenses that will be incurred for the conduct of the Refresher Training Course on Inspection of Establishment on May 31, 2022, this Office hereby amends **Special Order No. 38, series of 2022, dated March 21, 2022** to increase the Cash Advances from Forty-One Thousand Pesos to **Forty-Four Thousand Pesos (P 44,000.00)**.

In connection therewith, Mr. Edward Allen A. Calapatia is hereby designated as the Special Disbursing Officer (SDO) to handle the said cash advance. Upon completion of the activities, Mr. Calapatia shall immediately liquidate the cash advance. Otherwise, salaries and/or any amount due to him shall be withheld.

The designation of Mr. Calapatia as SDO is subject to the usual accounting and auditing rules and regulations.

This issuance shall take effect immediately.


WILFREDO C. ROLDAN
Executive Director



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